Academic and Administrative Audit Report

of

the Department of Business Administration

Academic Session: 2022-23

Period (from 01/07/2022 to 30/06/2023)

CHAUDHARY DEVI LAL UNIVERSITY,

Sirsa – 125055 (Haryana)

Academic and Administrative Audit of the Departments Part – I

(To be filled by the Department)

GENERAL INFORMATION		
1.1 Name of the Department		Business Administration
1.2 Year of Establishment		2003
1.3 Courses offered		
PG		MBA
UG		-
Diploma		-
Certificate		-
Others		Ph.D.
1.4	(A) No. of Permanent Faculty Members	03
	(B) No. of Supporting Staff	04
	(C) No. of Students enrolled	126
1.5 Dates of visit of the Academic and Administrative Audit Committee		29.04.2024
1.6 Composition of the Academic and Administrative Audit Committee which undertook the onsite visit:		
i)	Prof. Surinder Singh, Dean, Faculty of Commerce & Mgt. CDL University, SIRSA	
ii)	Prof. Narender Singh (Retd.), Dept. of Commerce, KU, Kurukshetra	
iii)	Prof. Subhash Chand, Dept. of Commerce, KU, Kurukshetra	

1.7	Faculty Profile with name qualification, designation, area of specialization, experience and research under guidance					
Sr. No.	Name	Qualification	Designation	Area of Specialization	Exp. In Years	No. of Ph.D. students guided for the last 4 years
01	Prof. Arti Gaur	Ph.D.	Professor	Finance, HR, General Management	18	1
02	Dr. Sanjeet Kumar	Ph.D.	Associate Professor	Finance	18	2
03	Dr. Rajneesh Ahlawat	Ph.D.	Assistant Professor	Marketing, HR	20	4

1.8	Publications:			
	Number of papers published in peer reviewed journals (national/international)	06		
	Monographs			
	Chapters in Books	01		
	Edited Books	04		
	Books with ISBN with details of Publishers	Training and Development	978-81-958779-42	EDSOL Publishers, New Delhi

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	Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)				
	Citation Index	223			
	SNIP				
	SJR				
	Impact Factor – range/average				
	h-index	6			
1.9	Faculty selected nationally/internationally to visit other laboratories/institutions/industries in India and abroad.				
1.10	Faculty serving in				
	a) National Committee				
	b) International Committees				
	c) Editorial Boards	2 (Reviewer)			
	d) Any other (please specify)				
1.11	Faculty recharging strategies (UGC, ASC, Refresher/orientation programs, workshops, training programs and similar programs).	Workshop on STATCRAFT on 02.03.23			
1.12	Awards/recognitions received at the national and international level by				
	(a) Faculty	2			
	(b) Doctoral/post-doctoral fellows				
	(c) Students				
1.13	Diversity of Staff				
	Percentage of faculty who are graduates				
	a) of the same university				
	b) From other universities within the state	100%			
	c) From universities from other State				
	d) From universities outside the country				
1.14	Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during the assessment period.	NIL			
1.15	List the teaching methods adopted by the faculty for different programmes.	Black Board, Smart Screen, Projector			
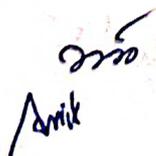
4/18

Part – II
(To be filled by the Department)

A. Core Indicators

Sr. No.			
1.	National recognitions for faculty for Teaching/Research/Consultancy /Extension (Reputed/recognized bodies)		NIL
2.	a)	- Publications per faculty	Prof. Arti Gaur 07; Dr. Sanjeet Kumar 02; Dr. Rajneesh Ahlawat 02.
		- Total number of publications of the Deptt.:	11
	b)	Percentage of papers published in journals listed in well-known international databases.	
3.	Average impact factor & hi-index of publications		09
4.	Number of papers with more than 10 citations		6
5.	Number of national/international conferences/workshops organized by department during the period and name of experts participated.		NIL
6.	Outstanding Achievements/Recognition by faculty/alumni both at national and international level.		i) Award of Honour given by CDLU 04/04/2023 ii) Research excellence award by Institute of Researchers, Wayanad (Kerala) 2023
7.	Average percentage of attendance of students.		
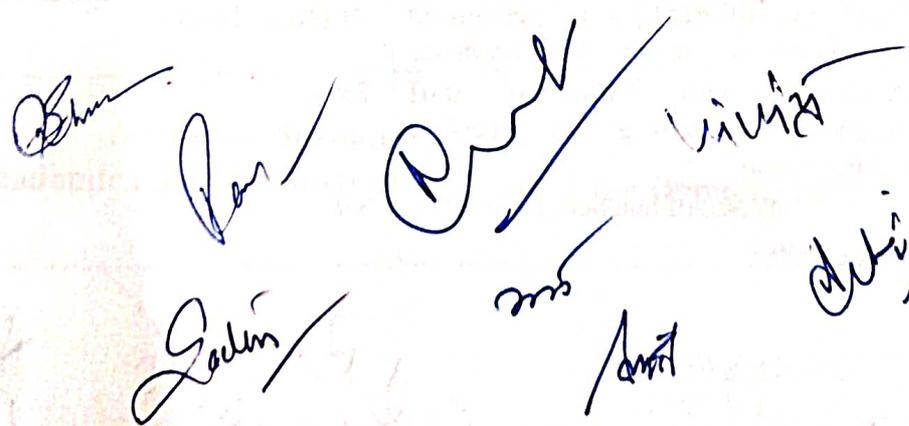
B. Desirable Indicators

8.	Outstanding performance of students in sports/cultural activities at national level	Nil
9.	Feedback received from different stakeholders on syllabi etc. (i) Students (ii) Parents (iii) Alumni (iv) Employers (v) Peers	(i) Employers (ii) Peers
10.	Percentages of recommendations of the stakeholders implemented	
11.	Number of interdisciplinary course combinations introduced during the period.	
12.	Is department conducting tutorial classes?	Yes
13.	Is continuous assessment of student performances in structured into the system?	Yes (Mid Term Examinations, Assignments, Seminars and Presentations)
14.	No. of faculty availing international fellowship for advance studies.	Nil
15.	Are courses/programmes formally integrate e-learning resources from National Programmed Teaching Enhanced Learning (NPTEL) Digital library retrieval?	Nil
16.	Total number of class rooms, seminar halls with LCD/OHP etc.	05
17.	Average pass percentage of students	
18.	Students Placement during the year	25
19.	Percentage of student progression to higher education	2.17 %
20.	Drop-out percentage of students	3.75%
21.	Aggregate percentage of seats filled against seats reserved for various categories as per applicable reservation policy.	
22.	Number of differently abled persons on roll : Teaching/Non-Teaching/Students	01 (Non- Teaching)
23.	Percentage representation of staff (teaching/non-teaching) in decision making bodies	75%
24.	a) No. of teachers from other states	Nil

	b) Percentage of teachers from other states	Nil			
25.	Donations received for Chairs, endowments, seminars, and lecture series in last year.	Nil			
26.	Contribution of Alumni/parents for development of university/department in lakhs	Nil			
27.	No. & Percentage of Female students.	93/164 (56.70%)			
28.	Programme for professional development of staff	Nil			
29.	Projection of successful innovative practices	Nil			
30.	No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)	JRF	SRF	Project Fellows	Any other
		09			

31. No. of Awards won in NSS

University Level	State Level	National Level		International Level

32.	Number of Adjunct Professors in the Department.	Nil
33.	Number of Visiting Professors in the Department.	Nil
34.	Number of Emeritus Professors in the Department.	Nil
35.	Number of Professors of Eminence in the Department.	Nil

Place: Sirsa

Date: 05/10/2023

Signature _Arti_
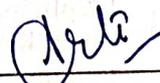
Name of the Head: _Prof. Arti Gaur_

Name of the Department: _Business Administration_

Mobile No.: _92541-18004_

E-mail: _chairpersondobadmn@cdlu.ac.in_

Academic Session _2022-23_

Academic and Administrative Audit of the Departments

7/18

Part – III Evaluation Form
(To be filled by the Academic and Administrative Audit Committee)
Criteria I – Curricular Aspects

	Key Aspects		Assessment Indicators	Max. Marks	Obtained Marks
1.1	Curriculum Design and Development (20)	1.	Curriculum design is aligned with the departmental goals and objectives.	5	
		2.	Curriculum design and development is done through a well defined process.	5	
		3.	Curricula developed/adopted have relevance to the local/national/regional/global developmental needs. Global competencies is evident in the curriculum design.		
		4.	Consultation with academic experts, industry/employment sector/alumni/other stakeholders within and outside the department is effectively done for developing the curricula.	5	
1.2	Academic Flexibility (20)	5.	The department offers a number of program options leading to different degrees, diplomas and certificates (UG/PG/PG Diploma/Dip. Certificate).	5	
		6.	The curriculum offers a number of Choice Based Credit System (CBCS)/elective options.	5	
		7.	A number of new programs and program combinations are developed/ adopted to meet the needs of the students and the society.	5	
		8.	Options are available to students for additional/supplementary/enrichment courses along with their regular curricula. (Eg. UG degree + a Certificate PG degree + a diploma and so on).	5	
1.3	Curriculum Enrichment (30)	9.	The department revises the curriculum at regular intervals and analyses the impact.	10	
		10.	The curriculum provides adequate scope for introducing programmes in emerging thrust areas/interdisciplinary areas.	10	
		11.	All learners have access to value-added programmes, including communication skills/soft skills.	10	
1.5	Feedback System (15)	12.	Structured feedback from students is an essential component in the curricular design and development process.	5	

		13.	The department draws on the feedback from national and international faculty.	5	
		14.	Inputs from affiliated colleges are an essential part of the feedback system (if applicable)	5	

Criteria 2 – Teaching-Learning and Evaluation

2.1	Catering to Student Diversity (15)	1.	The Department organizes orientation programmes/induction programmes for fresher's	5	
		2.	The department assesses the learning levels of the students, after admission and designs programmes for advanced learners and slow learners.	5	
		3.	Analyses the academic growth of differentlyabled students & provides tutorials for needy students.	5	
2.2	Teachinglearning Process (50)	4.	The department meticulously plans and organizes its teaching schedule.	5	
		5.	Student centered methods are an integral part of the pedagogy adopted by the faculty.	5	
		6.	Experiential learning, participative learning, problem solving methodologies are used.	5	
		7.	The department has formal linkages with national agencies like NMEICT to promote blended learning.	5	
		8.	Latest technologies are used by the faculty for effective teaching.	5	
		9.	The department follows a system of mentormentee to meet the academic and personal needs of students.	5	
		10.	Projects/field experiences are integrated into the learning programs.	5	
		11.	Feedback on the evaluation of teachers is leveraged for improvement of the quality of teaching-learning process.	5	
		12.	The Department facilities the participation of its teachers in teacher recharge programmes.	5	
		13.	The faculty are encouraged to demonstrate creativity and innovation in teaching.	5	
		14.	Continuous evaluation of students throughout the semester.	5	
2.3	Student Performance and	15.	Departments clearly state the learning outcomes of its programmes.	5	

Learning Outcomes (15)		16.	The department has mechanisms in place to analyze short falls in achievement of learning outcomes and suggest improvement measures.	5		
		17.	New technologies are deployed by the department to enhance student learning.	5		

Criteria 3 – Research, Consultancy and Extension

3.1	Resource Mobilization for Research (15)	1.	Projects sponsored by the industry/corporate houses are availed by the department.	5		
		2.	The department receives quantum of research grant from external agencies for major and minor projects.	5		
		3.	The department has recognized Research Centres (National & international, eg. UGC, ICSSR, ICHR, ICPR, DST, DBT, UNESCO, UNICEF).	5		
3.2	Research Facilities (15)	4.	Efforts are made by the department to improve its infrastructure requirements to facilitate research.	5		
		5.	The department has centres of national and international recognition/repute.	5		
		6.	Research facilities are enhanced through research projects.	5		
3.3	Research Publications and Awards (45)	7.	Significant faculty involvement in research is evident.	5		
		8.	Interdepartmental/interdisciplinary research projects are undertaken.	5		
		9.	Research awards and recognition are received by the faculty and students from reputed professional bodies and agencies.	5		
		10.	Output in terms of M.Phil., Ph.D. students is significant.	5		
		11.	The department has received research recognition and awards (including patents).	5		
		12.	The department's research has contributed to the industry's requirements/productivity.	5		
		13.	A significant number of research articles are published in reputed/refereed journals.	5		
		14.	The department has published books and proceedings based on research work of its faculty.	5		

			15.	The department is acclaimed for its research as evidenced by metrics such as Citation Index, Impact Factor, h-index, SNIP, SJR, etc.	5	
3.4	Consultancy (15)		16.	The department publicizes the expertise available for consultancy services.	5	
			17.	The department renders consultancy services to industries. The department renders consultancy services to Govt./Non-Govt. organizations/community/public.	5	
			18.	Resources (financial and material) are generated through consultancy services of the department. Mutual benefits accrued due to consultancy.	5	
3.5	Extension Activities and Departmental Social Responsibility (35)		19.	The conduct of extension activities is promoted by the department.	5	
			20.	Need-based extension programmes are organized.	5	
			21.	Students and faculty participate in extension programmes.	5	
			22.	Awards and recognitions have been received for extension activities.	5	
			23.	The impact of extension activities on the community goes through a cycle of evaluation, review and upgrading the extension programmes.	5	
			24.	Partnerships with industry, community and NGOs for extension activities are established.	5	
			25.	The department is cognizant of its Departmental Social Responsibilities (ISR).	5	
3.6	Collaborations (10)		26.	The department has linkages for various activities such as faculty exchange, student placement, etc. The linkages established by the department have enhanced its academic profile.	5	
			27.	Institute-industry interactions have resulted in the establishment/creation of highly specialized laboratories/facilities. The impacts of the departmental collaborations are formally reviewed.	5	

Criteria 4 – Infrastructure

4.1	Physical Facilities (10)	1.	Infrastructural facilities are augmented from time to time.	5	
		2.	Infrastructure facilities are being utilized optimally.	5	

Criteria 5 – Student Support and Progression

5.1	Student Mentoring and Support (30)	1.	Student participation in co-curricular and extra-curricular activities is encouraged.	5	
		2.	The Alumni Association contributes significantly to the development plans of the department.	5	
		3.	The department has a mechanism for timely redressal of student grievances.	5	
		4.	The department has an anti-ragging committee which monitors student interactions effectively.	5	
		5.	Specific student support is provided for SC, ST, OBC, PWD and economically weaker sections of society.	5	
		6.	The department has a mechanism for prevention of sexual (gender) harassment.	5	
5.2	Student Progression (15)	7.	The progression of students in various programmes of the department is regularly monitored.	5	
		8.	The department makes special efforts to reduce its dropout rate and increase its pass percentage.	5	
		9.	The department has a successful track record of students appearing & qualifying in competitive examinations.	5	
5.3	Student Participation and Activities (20)	10.	Feedback from students is used for planning and developing support services.	5	
		11.	Active student participation through Student Councils is encouraged.	5	
		12.	Department facilitates for students to publish materials like catalogues, wall magazines, department magazines etc.	5	
		13.	Student participation in state, national and international level sports events is encouraged.	5	

Criteria 6 – Governance, Leadership and Management

6.1	Departmental Vision (5)	1.	The vision, mission and goals of the department are in tune with the objectives of higher education.	3	
		2.	The department formulates its strategic planning and interacts with stakeholders.	2	
6.2	Strategy Development and Deployment (10)	3.	The department has an effective feedback system involving all stakeholders.	3	
		4.	The department has an action plan and schedules for its future development.	3	
		5.	The department has an effective Grievance Redressal Cell.	2	
		6.	Student Satisfaction Survey is an integral input factor for all policies of the department.	2	
6.3	Faculty Empowerment Strategies (10)	7.	The department conducts programmes to enhance the competency of its faculty and non-teaching staff.	5	
		8.	The department incorporates gender auditing to enhance inclusiveness.	5	
6.4	Quality Assurance System (5)	9.	The department has an effective quality management and enhancement systems.	2	
		10.	The department reviews its teaching learning process, structure, methodologies of operations and learning outcomes at periodic intervals.	3	

Criteria 7 – Innovations and Best Practices

7.1	Best Practices (20)	Best Practices of the Department	20	

1. Signature _____

   Name of the Committee Member _____

   Designation _____

   Name of the Department _____

   Mobile No. & E-mail: _____

13/18

2. Signature _____

   Name of the Committee Member _____

   Designation _____

   Name of the Department _____

   Mobile No. & E-mail: _____

3. Signature _____

   Name of the Committee Member _____

   Designation _____

   Name of the Department _____

   Mobile No. & E-mail: _____

Academic and Administrative Audit Report of the Department
Part IV
(To be filled by the Academic and Administrative Audit Committee) Chaudhary Devi Lal University, Sirsa

CRITERION WISE ANALYSIS

		Please tick the appropriate box as per the performance of the department				
		Excellent	V.Good	Good	Fair	Poor
2.1 Curricular Aspects:						
2.1.1.	Curricular Design & Development					
2.1.2.	Academic flexibility					
2.1.3	Curriculum Enrichment					
2.1.4	Feedback System					
For the above points please give scope for the improvement/comments if any (Use separate sheet if needed)						
2.2 Teaching-Learning and Evaluation:		Excellent	V.Good	Good	Fair	Poor
2.2.1	Student Enrolment and Profile					
2.2.2.	Catering to Student Diversity					
2.2.3	Teaching-Learning Process					
2.2.4	Teacher Quality					
2.2.5	Continuous evaluation and reforms					
For the above points please give scope for the improvement/comments if any (Use separate sheet if needed)						
2.3		Excellent	V.Good	Good	Fair	Poor
2.3.1	Promotion of Research					
2.3.2	Resource Mobilization for Research					

2.3.3	Research Facilities					
2.3.4	Research Publications and Awards					
2.3.5	Consultancy					
2.3.6	Extension Activities and Institutional Social Responsibility					
2.3.7	Collaborations					

For the above points please give scope for the improvement/comments if any (Use separate sheet if needed)

		Please tick the appropriate box as per the performance of the department				
2.4 Infrastructure and Learning Resources:		Excellent	V.Good	Good	Fair	Poor
2.4.1	Physical Facilities					
2.4.2	Library as a Learning Resource					
2.4.3	IT Infrastructure					
2.4.4	Maintenance of Department and its surroundings					

For the above points please give scope for the improvement/comments if any (Use separate sheet if needed)

2.5 Student Support and Progression:		Excellent	V.Good	Good	Fair	Poor
2.5.1	Student Mentoring and Support					
2.5.2	Student Progression					
2.5.3	Student Participation and Activities					

For the above points please give scope for the improvement/comments if any (Use separate sheet if needed)

2.6 Governance Leadership & Management:	Excellent	V.Good	Good	Fair	Poor

		Excellent	V.Good	Good	Fair	Poor
2.6.1	Department Vision and Leadership					
2.6.2	Strategy development and deployment					
2.6.3	Faculty Empowerment Strategies					
2.6.4	Internal Quality Assurance System					

For the above points please give scope for the improvement/comments if any (Use separate sheet if needed)

| 2.7 Innovations and Best Practices:		Excellent	V.Good	Good	Fair	Poor
2.7.1	Environmental Consciousness					
2.7.2	Innovations					
2.7.3	Best Practices					

For the above points please give scope for the improvement/comments if any (Use separate sheet if needed)

		Please tick the appropriate box as per the performance of the department				
		Excellent	V.Good	Good	Fair	Poor
3.1	Strengths					
3.2	Weaknesses					
3.3	Challenges					
3.4	Opportunities					

For the above points please give scope for the improvement/comments if any (Use separate sheet if needed)

Section IV : Recommendations for Quality Enhancement of the Department
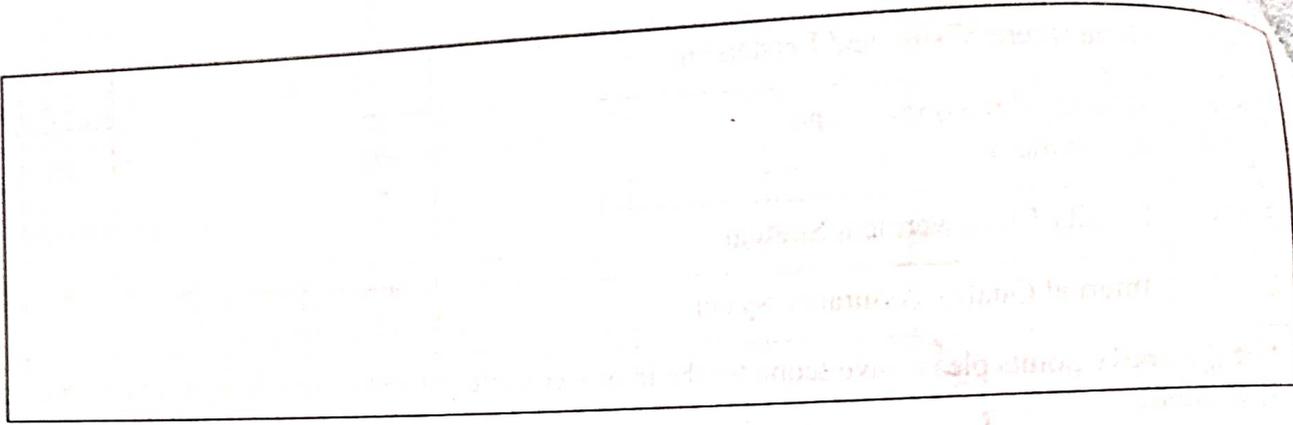
1. Signature _____

   Name of the Committee Member _____

   Designation _____

   Name of the Department _____

   Mobile No. & E-mail: _____

2. Signature _____

   Name of the Committee Member _____

   Designation _____

   Name of the Department _____

   Mobile No. & E-mail: _____

3. Signature _____

   Name of the Committee Member _____

   Designation _____

   Name of the Department _____

   Mobile No. & E-mail: _____

18/18

Part – III Evaluation Form
(To be filled by the Academic and Administrative Audit Committee)
Criteria I – Curricular Aspects

	Key Aspects		Assessment Indicators	Max. Marks	Obtained Marks
1.1	Curriculum Design and Development (20)	1.	Curriculum design is aligned with the departmental goals and objectives.	5	5
		2.	Curriculum design and development is done through a well defined process.	5	5
		3.	Curricula developed/adopted have relevance to the local/national/regional/global developmental needs. Global competencies is evident in the curriculum design.		5
		4.	Consultation with academic experts, industry/employment sector/alumni/other stakeholders within and outside the department is effectively done for developing the curricula.	5	5
1.2	Academic Flexibility (20)	5.	The department offers a number of program options leading to different degrees, diplomas and certificates (UG/PG/PG Diploma/Dip. Certificate).	5	5
		6.	The curriculum offers a number of Choice Based Credit System (CBCS)/elective options.	5	5
		7.	A number of new programs and program combinations are developed/ adopted to meet the needs of the students and the society.	5	5
		8.	Options are available to students for additional/supplementary/enrichment courses along with their regular curricula. (Eg. UG degree + a Certificate PG degree + a diploma and so on).	5	3
1.3	Curriculum Enrichment (30)	9.	The department revises the curriculum at regular intervals and analyses the impact.	10	10
		10.	The curriculum provides adequate scope for introducing programmes in emerging thrust areas/interdisciplinary areas.	10	10

29.4.24   29.4.24   29|4|2024/11

				10	10
		11.	All learners have access to value-added programmes, including communication skills/soft skills.		
1.5	Feedback System (15)	12.	Structured feedback from students is an essential component in the curricular design and development process.	5	5
		13.	The department draws on the feedback from national and international faculty.	5	4
		14.	Inputs from affiliated colleges are an essential part of the feedback system (if applicable)	5	5

Criteria 2 – Teaching-Learning and Evaluation

2.1	Catering to Student Diversity (15)	1.	The Department organizes orientation programmes/induction programmes for fresher's	5	5
		2.	The department assesses the learning levels of the students, after admission and designs programmes for advanced learners and slow learners.	5	5
		3.	Analyses the academic growth of differently abled students & provides tutorials for needy students.	5	4
2.2	Teachinglearning Process (50)	4.	The department meticulously plans and organizes its teaching schedule.	5	5
		5.	Student centered methods are an integral part of the pedagogy adopted by the faculty.	5	5
		6.	Experiential learning, participative learning, problem solving methodologies are used.	5	5
		7.	The department has formal linkages with national agencies like NMEICT to promote blended learning.	5	3
		8.	Latest technologies are used by the faculty for effective teaching.	5	5
		9.	The department follows a system of mentormentee to meet the academic and personal needs of students.	5	5
		10.	Projects/field experiences are integrated into the learning programs.	5	5
		11.	Feedback on the evaluation of teachers is leveraged for improvement of the quality of teaching-learning process.	5	0
		12.	The Department facilities the participation of its teachers in teacher recharge programmes.	5	5

28.4.24   29.4.24   29/4/2024

		13.	The faculty are encouraged to demonstrate creativity and innovation in teaching.	5	5
		14.	Continuous evaluation of students throughout the semester.	5	5
2.3	Student Performance and Learning Outcomes (15)	15.	Departments clearly state the learning outcomes of its programmes.	5	5
		16.	The department has mechanisms in place to analyze short falls in achievement of learning outcomes and suggest improvement measures.	5	5
		17.	New technologies are deployed by the department to enhance student learning.	5	5

Criteria 3 – Research, Consultancy and Extension

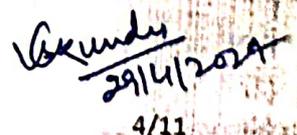|					
3.1	Resource Mobilization for Research (15)	1.	Projects sponsored by the industry/corporate houses are availed by the department.	5	0
		2.	The department receives quantum of research grant from external agencies for major and minor projects.	5	0
		3.	The department has recognized Research Centres (National & international, eg. UGC, ICSSR, ICHR, ICPR, DST, DBT, UNESCO, UNICEF).	5	0
3.2	Research Facilities (15)	4.	Efforts are made by the department to improve its infrastructure requirements to facilitate research.	5	5
		5.	The department has centres of national and international recognition/repute.	5	0
		6.	Research facilities are enhanced through research projects.	5	0
3.3	Research Publications and Awards (45)	7.	Significant faculty involvement in research is evident.	5	5
		8.	Interdepartmental/interdisciplinary research projects are undertaken.	5	0
		9.	Research awards and recognition are received by the faculty and students from reputed professional bodies and agencies.	5	0
		10.	Output in terms of M.Phil., Ph.D. students is significant.	5	5
		11.	The department has received research recognition and awards (including patents).	5	0
		12.	The department's research has contributed to the industry's requirements/productivity.	5	5

		13.	A significant number of research articles are published in reputed/refereed journals.	5	5
		14.	The department has published books and proceedings based on research work of its faculty.	5	0
		15.	The department is acclaimed for its research as evidenced by metrics such as Citation Index, Impact Factor, h-index, SNIP, SJR, etc.	5	3
3.4	Consultancy (15)	16.	The department publicizes the expertise available for consultancy services.	5	5
		17.	The department renders consultancy services to industries. The department renders consultancy services to Govt./Non-Govt. organizations/community/public.	5	0
		18.	Resources (financial and material) are generated through consultancy services of the department. Mutual benefits accrued due to consultancy.	5	0
3.5	Extension Activities and Departmental Social Responsibility (35)	19.	The conduct of extension activities is promoted by the department.	5	5
		20.	Need-based extension programmes are organized.	5	5
		21.	Students and faculty participate in extension programmes.	5	5
		22.	Awards and recognitions have been received for extension activities.	5	5
		23.	The impact of extension activities on the community goes through a cycle of evaluation, review and upgrading the extension programmes.	5	5
		24.	Partnerships with industry, community and NGOs for extension activities are established.	5	5
		25.	The department is cognizant of its Departmental Social Responsibilities (ISR).	5	5
3.6	Collaborations (10)	26.	The department has linkages for various activities such as faculty exchange, student placement, etc. The linkages established by the department have enhanced its academic profile.	5	5

294.24

29/4/2024

29.4.24

4/11

		27.	Institute-industry interactions have resulted in the establishment/creation of highly specialized laboratories/facilities. The impacts of the departmental collaborations are formally reviewed.	5	5

Criteria 4 – Infrastructure

4.1	Physical Facilities (10)	1.	Infrastructural facilities are augmented from time to time.	5	5
		2.	Infrastructure facilities are being utilized optimally.	5	5

Criteria 5 – Student Support and Progression

5.1	Student Mentoring and Support (30)	1.	Student participation in co-curricular and extra-curricular activities is encouraged.	5	5
		2.	The Alumni Association contributes significantly to the development plans of the department.	5	5
		3.	The department has a mechanism for timely redressal of student grievances.	5	5
		4.	The department has an anti-ragging committee which monitors student interactions effectively.	5	5
		5.	Specific student support is provided for SC, ST, OBC, PWD and economically weaker sections of society.	5	5
		6.	The department has a mechanism for prevention of sexual (gender) harassment.	5	5
5.2	Student Progression (15)	7.	The progression of students in various programmes of the department is regularly monitored.	5	5
		8.	The department makes special efforts to reduce its dropout rate and increase its pass percentage.	5	5
		9.	The department has a successful track record of students appearing & qualifying in competitive examinations.	5	5

29.4.24   29.4.24   29/4/2024

5.3	Student Participation and Activities (20)	10.	Feedback from students is used for planning and developing support services.	5	5
		11.	Active student participation through Student Councils is encouraged.	5	0
		12.	Department facilitates for students to publish materials like catalogues, wall magazines, department magazines etc.	5	5
		13.	Student participation in state, national and international level sports events is encouraged.	5	5

Criteria 6 – Governance, Leadership and Management

| 6.1 | Departmental Vision (5) | 1. | The vision, mission and goals of the department are in tune with the objectives of higher education. | 3 | 3 |
		2.	The department formulates its strategic planning and interacts with stakeholders.	2	2
6.2	Strategy Development and Deployment (10)	3.	The department has an effective feedback system involving all stakeholders.	3	3
		4.	The department has an action plan and schedules for its future development.	3	3
		5.	The department has an effective Grievance Redressal Cell.	2	2
		6.	Student Satisfaction Survey is an integral input factor for all policies of the department.	2	2
6.3	Faculty Empowerment Strategies (10)	7.	The department conducts programmes to enhance the competency of its faculty and non-teaching staff.	5	5
		8.	The department incorporates gender auditing to enhance inclusiveness.	5	5
6.4	Quality Assurance System (5)	9.	The department has an effective quality management and enhancement systems.	2	2
		10.	The department reviews its teaching learning process, structure, methodologies of operations and learning outcomes at periodic intervals.	3	3

Criteria 7 – Innovations and Best Practices

7.1	Best Practices (20)	Best Practices of the Department	20	20

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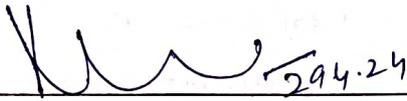
   Name of the Committee Member : Prof. Narender Singh

   Designation : Professor (Retd.)

   Name of the Department : Department of Commerce, K.U., Kurukshetra

   Mobile No. & E-mail: nasingh@kuk.ac.in , 9896123547

2. Signature _____ 28·4·24 _____

   Name of the Committee Member : Prof. Subhash Chand

   Designation : Professor

   Name of the Department : Department of Commerce, K.U., Kurukshetra

   Mobile No. & E-mail: 9416911668 , schand @ kuk.ac.in

3. Signature _____ 29/4/2024 _____
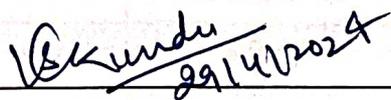
   Name of the Committee Member : Prof. Surinder Singh

   Designation : Dean, Faculty of Commerce & Management

   Name of the Department : Department of Commerce

   Mobile No. & E-mail: 9467842999   sskundu @ cdlu.ac.in

Academic and Administrative Audit Report of the Department
Part IV
(To be filled by the Academic and Administrative Audit Committee) Chaudhary Devi Lal University, Sirsa

CRITERION WISE ANALYSIS

		Please tick the appropriate box as per the performance of the department				
		Excellent	V.Good	Good	Fair	Poor
2.1 Curricular Aspects:						
2.1.1.	Curricular Design & Development	✓				
2.1.2.	Academic flexibility	✓				
2.1.3	Curriculum Enrichment	✓				
2.1.4	Feedback System	✓				

For the above points please give scope for the improvement/comments if any (Use separate sheet if needed)

2.2 Teaching-Learning and Evaluation:		Excellent	V.Good	Good	Fair	Poor
2.2.1	Student Enrolment and Profile	✓				
2.2.2.	Catering to Student Diversity	✓				
2.2.3	Teaching-Learning Process	✓				
2.2.4	Teacher Quality	✓				
2.2.5	Continuous evaluation and reforms	✓				

For the above points please give scope for the improvement/comments if any (Use separate sheet if needed)

2.3		Excellent	V.Good	Good	Fair	Poor
2.3.1	Promotion of Research		✓			
2.3.2	Resource Mobilization for Research	✓				

29.4.24   29.4.24   29|4|2024   8/11

		Excellent	V.Good	Good	Fair	Poor
2.3.3	Research Facilities	✓				
2.3.4	Research Publications and Awards		✓			
2.3.5	Consultancy				✓	
2.3.6	Extension Activities and Institutional Social Responsibility	✓				
2.3.7	Collaborations			✓		

For the above points please give scope for the improvement/comments if any (Use separate sheet if needed)

		Please tick the appropriate box as per the performance of the department				
2.4 Infrastructure and Learning Resources:		Excellent	V.Good	Good	Fair	Poor
2.4.1	Physical Facilities	✓				
2.4.2	Library as a Learning Resource	✓				
2.4.3	IT Infrastructure	✓				
2.4.4	Maintenance of Department and its surroundings	✓				

For the above points please give scope for the improvement/comments if any (Use separate sheet if needed)

2.5 Student Support and Progression:		Excellent	V.Good	Good	Fair	Poor
2.5.1	Student Mentoring and Support	✓				
2.5.2	Student Progression	✓				
2.5.3	Student Participation and Activities	✓				

For the above points please give scope for the improvement/comments if any (Use separate sheet if needed)

29.4.24   29/4/2024   29.4.24

2.6 Governance Leadership & Management:		Excellent	V.Good	Good	Fair	Poor
2.6.1	Department Vision and Leadership	✓				
2.6.2	Strategy development and deployment	✓				
2.6.3	Faculty Empowerment Strategies	✓				
2.6.4	Internal Quality Assurance System	✓				

For the above points please give scope for the improvement/comments if any (Use separate sheet if needed)

2.7 Innovations and Best Practices:		Excellent	V.Good	Good	Fair	Poor
2.7.1	Environmental Consciousness	✓				
2.7.2	Innovations	✓				
2.7.3	Best Practices	✓				

For the above points please give scope for the improvement/comments if any (Use separate sheet if needed)

		Please tick the appropriate box as per the performance of the department				
		Excellent	V.Good	Good	Fair	Poor
3.1	Strengths	✓				
3.2	Weaknesses					✓
3.3	Challenges				✓	
3.4	Opportunities	✓				

For the above points please give scope for the improvement/comments if any (Use separate sheet if needed)

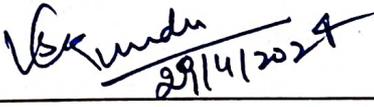29.4.24

29/4/2024

28.4.24

10/11

Section IV : Recommendations for Quality Enhancement of the Department

The Department should strive for placement of students and crate Alumni connect for promotion of research and extension activities so that budding scholars can identify social problems and can provide their solutions for enriching the society.

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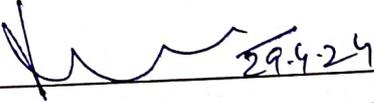
_ Name of the Committee Member : Prof. Narender Singh

Designation : Professor (Retd.)

Name of the Department : Department of Commerce, K.U., Kurukshetra

Mobile No. & E-mail: _9896123947, nasingh @ kuk.ac.in_

2.Signature _____ 28.4.24

_ Name of the Committee Member : Prof. Subhash Chand

Designation : Professor

Name of the Department : Department of Commerce, K.U., Kurukshetra

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3.Signature _____ 29/4/2024

_ Name of the Committee Member : Prof. Surinder Singh

Designation : Dean, Faculty of Commerce & Management

Name of the Department : Department of Commerce

Mobile No. & E-mail: _9467842959 SSKUNDU @ CDLU.AC.IN._